

Installation Agenda Worksheet

Entrance of Chapter Officers
Entrance of Installing Team
Reception of Distinguished Guests

1. _____
2. _____
3. _____

Opening Ceremony
Installation of Officers
Master Councilor's Remarks
Introductions

1. Parents
2. Advisory Council
3. Special Guests

- a. _____
- b. _____
- c. _____

Awards and Presentations

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

Remarks

1. _____
2. _____
3. _____
4. _____
5. _____

Closing Ceremony (Installing Team)
Installing Team Retires
Chapter Officers Retire