

Pennsylvania DeMolay Squire Program

General Guidelines

Membership Requirements

A Squire applicant must be a male from the age of 9 to 11, be recommended by a Squire, a DeMolay, DeMolay Advisor or Master Mason and be approved by the Manor.

Charter Requirements

The Manor Council must be approved by the sponsoring DeMolay Chapter and Executive Officer. A new Manor must have 3 members to begin operating on a temporary basis for a period not to exceed 6 months. A Manor must have 5 members for a Charter to be issued.

By-Laws

Each Manor must operate and conform to all by-laws, guidelines and instructions from DeMolay International.

Each Manor must adopt a uniform set of bylaws as prescribed by DeMolay International and approved by the Executive Officer.

Manor Council

The Manor Council must consist of one Squire Mentor (an active DeMolay), and at least two Adult Advisors. The Manor Council shall be responsible for the coordination, planning, execution and reporting of all Manor activities. The Manor Council must comply with the DeMolay International Risk Management guidelines. Squires Adult Advisors must be members of the sponsoring DeMolay Chapter Advisory Council.

Each Adult Advisor and all adults working with the Squires program will provide all background check requested by the Executive Officer. The Executive Officer may remove any adult leader at his discretion.

DeMolay Chapter's Advisory Council

The sponsoring DeMolay Chapter's Advisory Council shall act in a monitoring and general support capacity.

Meeting Place & Time

The Manor will generally meet at the same location as the sponsoring DeMolay Chapter, but the Manor Advisory Council may change the location, when necessary. The Manor should meet once a month and should last no more than 1 hour.

In addition to the monthly Manor meeting, the Manor may plan additional activities, such as rehearsals, fun outings or joint events with the DeMolay Chapter.

Dress Code

The Squire dress code for regular ritualistic meetings is a white shirt and tie. The Manor's Advisory Council may modify the dress code as required by activities planned.

Attending Manor Meetings

DeMolays, DeMolay Advisors, Parents, Master Masons and any adult 21 year or older may attend all Manor meetings and activities.

Activities

All Squires activities must be approved by their Manor Council prior to the beginning of the activity.

The Squire Manor may, when invited, participate in Chapter, State and DeMolay International activities.

Joining a DeMolay Chapter

A Squire may apply for membership in a DeMolay Chapter upon reaching 12 years of age. A Squire does not automatically convert to a DeMolay membership when they reach 12. The Squire must still apply for membership in DeMolay and be obligated. A Squire holding the office of Master Squire must complete his term of office before he may join a DeMolay Chapter.

Active Membership

A Squire is considered an active member of the Manor until he reaches the age of 12. A Squire who reaches his 12th birthday while holding the office of Master Squire will be considered an active member of the Manor until his term of office ends.

Insurance Coverage

Members of a Squires Manor will be included in DeMolay International's insurance program.

Manor Finances

The sponsoring DeMolay Advisory Council will decide how the Manor finances will be handled. The Manor may either open a separate account in the Manor's name or pass income and expense through the sponsoring DeMolay Chapter's accounts. If the Manor opens a separate account, the Manor must follow all DeMolay International and PA DeMolay rules regarding recordkeeping and audit of funds.

The sponsoring DeMolay Chapter will be responsible to provide financial support to the Manor at the Chapter's discretion.

Initiation Fees

The initiation fee shall be set by the Manor Council. Squire membership is a life-time membership, with a Squire considered active from 9 to 12 years of age.

Membership Registration

Each Squires Manor will report newly initiated Squires within 10 days of their initiation to Pennsylvania DeMolay.

Installation Registration

Form 11-s will be required to be submitted to Pennsylvania DeMolay within 10 days of the Installation of Officers. Terms of office will match those of their sponsoring DeMolay Chapter.

Merit Bars

The Squire Manor is permitted to award DeMolay Merit Bars to active Squires who meet all qualifications for the merit bar as outlined by DeMolay International.